

Task 3.5 Training

Task Overview

FSA's security and privacy program took significant strides in our FY02 training program. Our goal is to continue hosting training sessions on pertinent topics and not on *general* security topics. Topics may include Incident Response, C&A, corrective action planning, SSO roles and responsibilities, and the Privacy Act. We will conduct at least a total of four combined training sessions for FSA SSOs, their contractor counterpart, and FSA system managers.

Task Details

This year, FSA has a full security plate. From C&A to GISRA, the security and privacy team must support the SSOs and their contractors. The FSA security and privacy team conducts monthly meetings with its SSOs to relay pertinent information, discuss new developments and to train the SSOs on new or existing security issues. Often throughout the year, SSOs and their contractors are asked to produce various products or perform certain functions. As these requests are made, the security and privacy team is looked to to provide clarification and guidance. The team may respond by conducting training sessions.

We plan to develop training sessions to complement the guidance materials produced to address new or existing security issues. The training will consist of handouts, a formal presentation, and Q&A sessions with the attendees. Training usually will last an hour with additional one-on-one sessions immediately following.

Each member of the BearingPoint team may have an opportunity to conduct a training session, but all will participate in the development of the training materials.

The BearingPoint team conducted one training session this period. We delivered a one and half hour session on the FSA C&A strategy. The briefing, supported by a PowerPoint presentation, described the four stages of C&A for FSA and explained the roles and responsibilities of each member of the C&A team. Additionally, we provided templates for C&A boundaries and system components. We received positive feedback from many participants.

We also developed a brief on GISRA/FISMA to begin the SSOs understanding of the changing legislative landscape. We will deliver a formal Self Assessment training session in the near future.

Task Status

During the next two-month period, we most likely will develop training course materials describing FSA's implementation of OCIO's Incident Response Plan. We are required to conduct three more sessions during the 12-month period of performance.